

CITE Technical Institute

San Jose Talamban, Cebu City

ACCOMPLISHMENT REPORT

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Diploma in Computer Engineering Technology

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# Introduction

As a 3rd year student part of the Dual-Training System program in **CITE Technical Institute**, I have had the opportunity to undergo On-the-Job Training program at **Timex Philippines**. During the academic year 2023 of November.

# Practicum Experience

During my 2-month On-the-Job Training, I underwent initial training to familiarize myself with techniques, methods, technologies, and task management. Following this, I, along with my colleagues, participated in a small project to assess our skills and understand job complexities.

This experience emphasized the significance of communication, documentation, and project approach. After identifying our strengths and weaknesses, I took on the responsibility of improving or creating a newer version of the previous report.

# Accomplishments

I am proud to highlight some of the key accomplishments and contributions I made during my OJT:

1. **Team Collaboration**: Actively participated in team meetings and collaborative projects, fostering a positive and productive work environment.
2. **Excel and PowerPoint**: Improving my Knowledge in Microsoft

# Impact to the Field of Specialization

The on-the-job training, I had done under the **Timex Philippines** is one of the major foundations of my career as an IT Cadet and aspiring IT Engineer.

# Conclusion

In conclusion, **Timex Philippines**, has significantly contributed to my academic and professional growth. The hands-on exposure to real-world scenarios enhanced my understanding of Computer Engineering Technology and imparted practical skills beyond classes.